Invitation of applications for appointment as Research Fellows in the GST Council Secretariat, Department of Revenue, Ministry of Finance, Govt. of India

The GST Council constituted under Article 279A of the Constitution of India makes recommendations to the Union and States on levy & exemption of GST/Cess/Surcharges, fixation of rate of GST on goods and services, framing policy & provisions of GST Law/Rules & regulations/circulars/order to clarify and bring about uniformity across the Country. GST Council Secretariat has been created to assist the GST Council on all issues relating to indirect taxation and tax principles on GST and entrusted with the mandate of Tax Research. The GST Council Secretariat proposes to engage Research Fellows for attending to research work. Only persons with requisite qualification and experience as prescribed would be hired as Research Fellows.

The notice inviting applications has already been issued on 31.03.2021 and last date for submission of application was 23.04.2021. Now, due to surge of Covid-19 in the country it is decided to extend the last date till 15.05.2021. Therefore, the last date for submission of application may please be read as 05.00 PM of 15.05.2021.
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The GST Council Secretariat proposes to engage Research Fellows for attending to research work. Only persons with requisite qualification and experience as prescribed would be hired as Research Fellows. The pre-requisite for the Research Fellow are as follows-

1. **Minimum Qualifications:**
   
   Bachelor’s degree in Law (LLB), with 50% marks.

   1.1. two to three years of research and report writing experience;
   1.2. Demonstrated ability to handle with legal documents;
   1.3. Experience with handling legal research software such as Manupatra and SCC Online, Heinonline;
   1.4. Additional weightage would be given to candidates who have a Masters Degree in Law (LLM).

2. **Age Limit:**

   Not exceeding 40 Years.

3. **Tenure:**

   3.0. The initial appointment shall be for a period of one year.

   3.1. The appointment of Research Fellow is of a temporary nature and the appointment can be cancelled at any time by the GST Council Secretariat without assigning any reason.

4. **Entitlements/Conditions:**

   4.1. **Remuneration**

   All-inclusive remuneration shall be Rs. 40,000/- per month.

   4.2. **Tax Deduction at Source**

   The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which GST Council Secretariat will issue TDS Certificate/s.

   4.3. **Other Allowances**

   No other allowances or perquisites whatsoever like transport/conveyance, accommodation, residential phone, foreign travel, personal staff and medical reimbursement etc. would be admissible to the Research Fellow.
5. **Leave:-**

Research Fellow shall be eligible for 08 days leave in a calendar year on pro-rata basis. Therefore, Research Fellow shall not draw any remuneration in case of his/her absence beyond 08 days in a year (calculated on a pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year.

6. **Confidentiality:-**

   A. The Research Fellow may not, except with the previous sanction of GST Council Secretariat in the bona fide discharge of his/her duties, publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or write a letter to any newspaper or periodical, either in his/her own name or anonymously or pseudonymously in the name of any other person, without the prior approval of the GST Council Secretariat.

   B. The Research Fellow appointed by GST Council Secretariat shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest to the GST Council Secretariat.

7. **Termination of Agreement**

GST Council Secretariat may terminate the contract to which these Terms apply if:

1. The Research Fellow is unable to address the assigned works.
2. Quality of the assigned works is not to the satisfaction of the GST Council Secretariat.
3. The Research Fellow fails in timely achievement of the milestones as finally decided by GST Council Secretariat.
4. Any other reason which may necessitate such action.

8. **Requirement of prior notice: -**

The services can be terminated by the Research Fellow by serving a notice period of 30 days or one month salary in lieu thereof.

9. **Submission of application:-**

The application in the format given in Annexure-1, should be addressed to the Special Secretary, GST Council Secretariat and should reach the Office of GST Council Secretariat at 5th Floor, Tower-II, Jeevan Bharti Building, Connaught Place, New Delhi- 110001 on or before 05:00 PM of 23.04.2021. Applications should also be emailed at gstc.secretariat@gov.in. The envelope containing the application as above should be labelled as **“Application for Research Fellow”** on the top. For any further enquiry, please contact at Telephone No. 011-2376 2656 between 3:00 PM to 5:00 PM on any working day from Monday to Friday.

10. The above invitation of application shall be signed on all the pages as a proof of the applicant having read the terms and agreeing to abide by it.
Annexure-I

The persons who fulfill the eligibility conditions after going through the details of scope of work and terms and conditions and other details may apply in the prescribed format as given below:-

1. **Post for which applying:- Research Fellow**

2. **Format of Application:-**
   
   (i) Name:
   
   (ii) Date of Birth:
   
   (iii) Address for correspondence:
   
   (iv) Contact No. :Landline: Mobile: Email:
   
   (v) Academic Qualification (In reverse order, starting from the latest till 10th standard or equivalent.):

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<th>S. No.</th>
<th>Degree</th>
<th>Year</th>
<th>Subjects</th>
<th>University/Institute</th>
<th>Class/Division</th>
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   (vi) Professional experience (In reverse order, starting from the latest):

   (vii) List of relevant technical and academic publications:

   (viii) Relevant experience:
   
   (a) No. of total years of experience and name of organizations.
   
   (b) Year-wise tasks of similar nature carried out during last three years.
   
   (c) Relevant experience of working for national/international bodies.
   
   (d) Works of similar nature in hand and the expected date of completion.

   (ix) A brief note on your suitability for the post.

   **Name & Signature of the applicant**

   **Date:**

   **Place:**