



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि शिक्षा संभाग/AGRICULTURAL EDUCATION DIVISION
मानव संसाधन प्रबंधन एकक/HRMUNIT
कृषि अनुसंधान भवन-II, पूसा, नई दिल्ली - 110012
Krishi Anusandhan Bhavan -II, Pusa, New Delhi 110012

F. No. Ag. Edn.3/3/2024-HRM. 1708-993

Dated: 22.02.2024

OFFICE MEMORANDUM

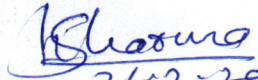
Subject:- Inviting nomination for Residential Training Programme on Public Procurement (Basic/ Advanced) for Government Officers being organized at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad during April to June, 2024-reg.

Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad has invited nomination for Residential Training programme on Public Procurement (Basic/Advanced). The programme is meant for officers/staff currently engaged in the area of Public Procurement directly or indirectly. As the officers/staff keeps on rotating due to transfers etc., the officers/staff who are currently not dealing in the area can also be sent for these training.

It is also desired by the Institute to send one or two relevant nominations for the training programme. The Officers who need to attend above training programme may send their nomination through proper channel (HRD Nodal Officer/Director of the concerned Institute/Reporting Officers) to HRM Unit, ICAR HQs. for onward transmission to AJNIFM, Faridabad. The nomination form may be downloaded from ICAR website under Col.Circular/HRM Unit. The nomination form is also enclosed here. The nomination may not be sent online directly to AJNIFM, Faridabad until it is approved by the council. The participants are requested to apply to respective training programme through TMIS portal also and the confirmation of the same may also be mentioned in the forwarding letter.

The officials who have already attended the training programme need not apply for the same training programme. The applicants will not be allowed to withdraw their nominations after acceptance by AJNIFM, Faridabad. The participation in the above training programme will be subject to acceptance of nomination by AJNIFM, Faridabad and also further orders from the Council. However, the TA as admissible under rules will be borne by the Institute concerned of the participants.

The officers who were previously trained on the topic Public Procurement (Basic) may be nominated for the training programme Public Procurement (Advanced).


21.2.2024

(S.K. Sharma)

ADG (HRM) &

Training Manager, ICAR

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Encl: As above

Distribution:

1. All Officers/ Sections of ICAR HQs. at KB/KAB-I&II NASC, New Delhi
2. All Directors/HRD Nodal Officers of the ICAR Institutes.
3. E-office Notice Board
4. ICAR Portal/ HRM Portal
5. Guard file.

Schedule of Training Programmes from April- June, 2024

S.No.	Months	Dates/Slots	Name of Training	Last date for nomination	Who can participate
1	April	01-06 April, 2024	MDP on Public Procurement (Basic)	08 March, 2024	Officer working at Grade Pay of 4800 or above*
2	May	06-11 May, 2024	MDP on Public Procurement (Advanced)	05 April, 2024	Officer who has done public procurement (Basic)**
3		13-18 May, 2024	MDP on Public Procurement (Basic)	15 April, 2024	Officer working at Grade Pay of 4800 or above*
4	June	03-08 June, 2024	MDP on Public Procurement (Basic)	02 June, 2024	Officer working at Grade Pay of 4800 or above*

* Public Procurement (Basic) Officers working in Grade pay of 4800 or above in CDA Scale and EO and above in IDA Scale and in any other scale equivalent to these two can participate in this training.

** Public Procurement (Advance) Officer who has done Public Procurement (Basic) can attend Public Procurement (Advanced) training or having 05 years of experience in the field of Procurement can participate in this training.



NOMINATION FORM
Training Programme on
Public Procurement (Advance/Basic)

Name _____

Male ☐ Female ☐

Designation: _____ Organisation _____

Pay Level/Pay band _____ Date of Programme that you want to attend _____

Address for Communication _____

City _____ Pin code _____ Phone (O) _____

Mobile _____ Email _____

Brief Experience of dealing with procurement Matters

Have you attended the Training on Public Procurement (6 Days) at NIFM, If yes when _____

Signature of Candidate

TO BE FILLED IN BY THE SPONSOR

Name of the Sponsor _____ Designation _____

Address for Communication _____

_____ City _____ pin _____

Phone _____ Fax _____ Mobile No. _____

Email _____

Date: _____

Signature of the Sponsor
With stamp of the organization

Please return the duly filled form to: advancedprocure@nifm.ac.in
For further details, please refer our website: www.nifm.ac.in or contact the Course Director

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